ETA® International

Date Received ETA Offices: _____

SAE-ARINC and SAE Aerospace Fiber Optic Certification Renewal Verification Form

Please print clearly; Complete all blanks

ACTION: _____

Batch # _____

FOR OFFICE USE ONLY: NAME _____

STEP 1: PERSONAL INFORMATION

CERTIFICATION NUMBER: _____ EXPIRATION DATE: _____

ETA® allows a 90-day grace period from the date of expiration to renew a certification in accordance with ARP5602.

NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ POSTCODE: _____COUNTRY: _____

PHONE(S): (H)_____(C)_____ FAX: _____

EMAIL: _____

STEP 2: EMPLOYER VERIFICATION: (to be completed by employer / supervisor)

This is to verify that the above named employee is currently employed by:

_____ (business name).

Dates of Employment: _____ to present.

Employee Job Title: _____

Employer Address: _____

City: _____ State: _____ Postcode: _____ Country: _____

Employer Phone(s): _____ FAX _____

Employer Email: _____ Website: _____

Employer (Supervisor) Printed Name: _____

JOB FUNCTIONS IN AREA OF CERTIFICATION:

_____

_____

_____

_____

ADDITIONAL COMMENTS:

_____

_____

Employer (Supervisor) Signature: _____ Date: _____

ARP5602 states in part:

Renewal and Recertification (updated summer 2016)

All certifications will be good for two years from the date of the knowledge and hands-on examinations as long as the person has performed the job defined by their certification for at least 60% of a full-time employee work year.

Certifications will expire one year from the date of the knowledge and hands-on examinations for those persons working less than 60% of a full-time employee work year in the job described by the certification.

All persons meeting the criteria for a two-year certification can be reertified without taking a written or hands-on examination.

All persons meeting the criteria for a one-year certification must successfully repeat the knowledge and hands-on training and pass by a written examination(s) and a physical skills performance test prior to obtaining recertification.

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STEP 3: PAYMENT INFORMATION:

SAE Aerospace and SAE-ARINC Fiber Optic Renewal Fee: $50.00 U.S.
for the recertification of the SFF, FEEC and SAFF
You will receive a renewed certificate and wallet card

PLEASE CHECK PAYMENT METHOD:

☐ Check (# _____)

☐ Money Order

Please make checks and money orders payable to ETA® International.
Must be in U.S. Dollars $

☐ Credit Card:
☐ VISA ☐ MasterCard
☐ Discover ☐ American Express

Card # _____
Exp. Date _____/_____(m/y) CSV code _____

OPTIONAL ☐ Please check here, if you would like to become a member of ETA® International.
Annually $40 Individual Membership. **{TOTAL: $90}** Two-year: $75 Individual Membership. **{TOTAL: $125}**

I certify that the information contained in this renewal form is true and complete to the best of my knowledge. I understand that providing false or misleading information may constitute immediate cancellation of my ETA® certification status.

Signature: _____ Date: _____

Please mail, fax or email all documentation to:

ETA® International
5 Depot St.
Greencastle, IN 46135
Fax #: (765) 653-4287
eta@eta-i.org

If you have questions, please contact ETA® at: (800) 288-3824 or eta@eta-i.org

Please allow two weeks for processing of documentation materials.

FOR OFFICE USE ONLY: ☐ Fee ☐ New Cert ☐ Need to Contact ☐ Other_____

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